



**Staff Association (SA) Board Meeting Minutes
August 08, 2017**

Approval of minutes from July Meeting (Michele)

- Michele: Anybody in committee that needs money will need approval/ specially if it is on budget

Michele: SA T-shirts were a bit more than anticipated

Candi: Update on the website, still coding certain parts

- Katie: Will we be able to show the website by Opening Social?

Committee Reports:

Cari: Awards & Recognition

- Got file for certificates from marketing, will start working in updating dates, months, year

Will: Legislative

- The main questions are: What do we want to accomplish this year? Pay increases? Speakers? Regular meetings?

Ali & Allison: Health & Wellness

- Reach out to new and old members, planning on starting the Step Challenge in September, ask committee members to pair up and establish goals for the year (What to do? Who is doing what?) The current budget will be sufficient.

Jill: Professional Development

- Craig is checking with supervisor about the upcoming trainings: IT, SharePoint, Windows 10
- Upcoming Speaker: Lisa Howard (Health & Relaxation Speaker) through Skype Call on 10/24/2017
- Committee plans to record meeting so whoever misses it can still watch it while sitting at their desk
 - Ali: For future reference, we may try to get popcorn from Movie theater- future events
- Upcoming Topic: Ways to Motivate Others on 11/28/2017 by Ali Threet

Nikki: Policy and Compensation

- Met with Josh Thayn and contacted Travis Rosenberg about committee past projects and upcoming ones. Nikki also contacted committee members and will have first meeting on 09/28/2017 from 3:00-4:00pm
- Policy 111 passed by university council next stop is Board of Trustees. Updates will be giving by next SA meeting.

Corey: Welcome & Events

- Opening Social is scheduled. Still contacting past and new committee members. More details by next meeting.

Roberta: Scholarship

- Approve to crocheted bison, will be ready at Carnival. Crocheted Giraffe will be giving as a second prize. Need more ideas to advertise bison & giraffe drawing. The person in charge of collecting the money for the fundraiser needs to do the cash handler permit training.
- Ali: Payroll reduction should be attached to the flyers with the carnival announcement
- Allison: Megan Church sent email with advertisement through Dixie Announce.

Katie & Robyn: Dixie Development day

- First meeting was on 08/07/2017 and they are looking for more committee members (at least 15, specially involving UMAC and Dining Services members)
- Dixie Development Day format is one key note speaker, 3 breakout sessions and a president panel in the afternoon.
- Create sub-committees and pick a key note speaker for the fall
- Question about funding: Michele and Jonathan will meet with Travis Rosenberg on 08/09/2017 and discuss year budget.
- Next meeting is on 09/13/2017 and will have details on budget and how much is allocated

Daneka: Staff Mentoring

- Meeting with Travis Rosenberg, Michele and Jonathan

Bart: Service

- The service committee will also have a booth to collect items for the Children's Justice Center. Announcement has the website wish list (<http://cjcwc.com/wish-list/>)
- Talk to Corey about additional booths and the collection of items. It was also suggested to use marketing department to create a banner by 08/11/2017
- Bart also needs help in regards to taking items to the center- it can be done individually or as a group

Candi: Dixie All responses sent to Jonathan, Michele, and need to add Ali Threet which also be send to Staff Association email.

Discussion Items:

UMAC- email Candi pictures wearing SA T-shirts

Policy 111 was approved, voting process is this week. Michele will send a reminder and Jonathan will respond to Josh Thayn's question about Policy 111

- Ask Nikki about votes
- Remind staff members at your department to vote

Information Items:

- UHESA update, conference was good and we were validated as the institution that gets a lot of support from our administration. Top of the list on recognition about staff and faculty.
- Met with president and updated him on our current meetings/events and the recognition from UHESA conference.
- University Council: Reminder that staff can attend university council as an observer. Moreover, can university council meeting be put on the website as well as all reports.

Important dates:

Welcome back carnival August 14th at the Burns, please remember some of you have signed up to volunteer that day if you can't make it please contact Megan Church asap.

Sept 20th State of the University Address

Next board meeting Sept 21st 9:30 HCC 550