



**Staff Association (SA) Board Meeting Minutes
April 18, 2018**

Welcome: **(Jonathan & Michele)**
Treasurers/ budget report **(Roberta)**
Communications Officer update/ report—Website **(Candi)**
Elections **(Ali)**

Committee Reports

Welcome & Events

Awards & Recognition:

- Create certificates for outgoing board members

Legislative:

- Will not in attendance
- UHESA: Executive order from Gov. Herbert

Health & Wellness:

- March Madness in April. Decompress and Stress Less

Professional Development:

- 9 and 2 o'clock Tech Talk about Happiness on Tuesday April 24

Scholarship:

- Roberta: Questions about booth at the Dixie Development Day, need a volunteer to be at the table during registration and lunch. They received two scholarship applications, we will award one.

Staff Mentoring:

- HR is bringing new system associated with Neogov, portal will have staff association introduction

Service:

- Bart not in attendance

Dixie Development Day: Katie & Robyn

- Registration is done, 196 staff/faculty signed up. On Monday May 7th, 3:30 to 5pm in order to put the swag together.
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Policy & Compensation: Nikki

- 2.5 across the board and some will get equity. Nobody will be under 84% try to get everybody above \$30,000.

Information Items

UHESA Update: Meeting with the president: recent firings, lines at the registrars the first week of school; becoming more proactive.

Meeting w/ President (Michele & Jonathan)

Listening Meetings -- thoughts

University Council (Jonathan & Michele)

- Great Colleges to work for- report

Need end of year report information by May 15th. To present at June University Council- Board members invited.

Elections: 36 board members to be nominations: Roberta, Jill Davenport, Cari, Cheryl, Debi Roth, will: 4 will be filling. April 25th through May 9th. Results will be announced at next staff meeting

June meeting- with new board members -- Breakfast

Next board meeting Pending,

Calendar Items

April 24th Professional Development: happiness and Joy in Life

April 27th Board of Trustees Meeting 9-1200, Zion Room

May 4th Commencement 9:00 AM, Legend Solar Stadium

May 8th Dixie Development day

May 15th University Council 9-11, Zion Room

May 16th Closing Social 12-1:30 Gardner Center

June 12th University Council 9-11, Zion room

July 17th University Council 9-11, Zion Room

Calendar events for 2018-2019 (tentative)

- Sept 27th Opening Social
- January 24th Breakfast with President
- May 8th or 9th DDD
- May 16th Closing social
- A. *Policies
 - President Williams
 - 110 Free Speech and Assembly (Editorial Change, Alison Vicroy)**

- Paul Morris, Vice President of Administrative Affairs
 - 203: University Business Practices (New Policy, Scott Talbot)
 - 222: Purchasing Cards (Revision, Scott Jensen)
 - 223: Travel, Meals, Entertainment, and Relocation (Revision, Scott Jensen)
 - 241: Dining Services (Revision, Martin Peterson)
 - 444: General Mail (Revision, Sherry Ruesch)
 - 445: Shipping/Receiving (Deletion)
 - 446: Key Policy (Revision, Sherry Ruesch)
 - 448: Use of Snow/Dolowitz Cabin (Revision, Sherry Ruesch & Josh Thayn)
- Travis Rosenberg, Executive Director, Human Resources
 - 327: Staff Performance Evaluations (Revision, Travis Rosenberg)
 - 344: Tuition Waivers for Employees, Retirees, and Dependents (Revision, Travis Rosenberg)
- Dr. Peter Gitau, Vice President of Student Affairs
 - 505: Financial Aid, Scholarships, and Waivers (Revision, Joni Hale)
 - 541: Student Government (Editorial Change, Weston Zimmerman)**
- Dr. Michael Lacourse, Provost and Vice President of Academic Affairs
 - 602: Curriculum Approval and Revision (Revision, Pam Cantrell)
 - 603: Curricular Integrity of Special Learning Activities (Revision, Pam Cantrell)
 - 604: Academic Travel / Study Programs (Revision, Nancy Hauck)
 - 605: Textbooks (Revision, Nancy Hauck)
 - 614: Academic Fees (New Policy, Wendy Schatzberg/Ryan Hobbs/Carlene Holm)
 - 615: General Education (New Policy, Nancy Ross/Pam Cantrell)
 - 616: Academic Curriculum Requirements (New Policy, Pam Cantrell)
 - 636: Faculty Staff Advisory Committee (Deletion)
 - 637: Faculty Emeritus Status (Revision, Michael Lacourse)
 - 641: Faculty Retention, Promotion and Tenure (Editorial Change, Faculty Senate)**