



Staff Association Board Agenda September 19, 2018

Upcoming Events

- Opening Staff Social: September 27, 2018 1:00 pm to 2:30 pm
- Breakfast with the President: Thursday, Jan. 24, 2019 (8:30 a.m.-10 a.m.)
- Closing Staff Social: Wednesday, May 15, 2019 (Noon-1:30 p.m.)
- Dixie Development Day: Thursday, May 9, 2019 (8 a.m.-2/3 p.m.)
- Faculty/ Staff appreciation luncheon April 25th, 2019 (11:00 am to 1:00 pm)

Union Presentation

- Cari Heizer presented about AFT – labor union, not an association
- AFT represents public & higher education faculty & staff
- Currently there are about 12 staff and 30 faculty members

Welcome: (Ali)

Missing Bart & Roberta

Welcome Spencer Chatland from Facilities Management (custodial) to Staff Association, he will be replacing Emily's position. Quick introduction and questions about different committees, interested about Welcome & Staff Mentoring as well as Service

Communications Officer update/ report—Website (Tiffany)

Welcome letter have been sent to Ali & Jonathan and will be printed as needed

Photos have been updated on the website, still missing some members

Secretary update/ report (Alli)

Approval of August minutes

Treasurer report (Roberta)

Roberta is using the estimates from last year budget report, UHESA approximate cost: \$2,000, she doesn't anticipate any additional expenses.

Follow up by discussion about UHESA, there is a position open for President Elect, if anybody is interested please let Sylvia Bradshaw know

Committee Reports/ assignment updates (Ali)

- Welcome & Staff Mentoring (Jonathan & Spencer)
 - Spencer will be the new co-chair of the committee
 - On-boarding process for employees is underway
 - Each committee member will be welcoming each new employee per month
 - Introduction of new employees has been well received

- Questions about budgeting and welcome “treat” expenses and follow up request for Martin Peterson
- Events (Corey & Chance)
 - Opening Staff Social is on September 27th, 2018
 - We will be playing College Family Feud
 - Committee will meet before the event to finalize details
- Awards/ Recognition (Tiffany)
 - Will be meeting with Candi about future awards
- Legislative (Cameron)
 - No updates
- Health & Wellness (Ali & Alli)
 - Step Challenge is underway and going really well
 - Recognizing members that consistently meets the steps challenge during the weeks
 - Monthly theme is drink more water challenge
- Professional Development (Tyson)
 - Next Tuesday, Dean Beatty will be presenting
 - Follow up with basic Microsoft Office class
 - Survey will be sent about future topics
- Scholarship (Roberta)
 - No update
- Service (Bart)
 - No update
- Dixie Development day (Jonathan & Michele)
 - Michele: Questions about faculty joining the event and whether or not it will be a conflict with CTL. Decision is to keep an open invitation, no co-join as a board
 - Prospective theme: “Dixie Changes Lives,” still deciding on breakfast keynote speaker
- Compensation (Allen & Sylvia)
 - No update
- Policy (Nikki)
 - 09/30: Extended comment period for the new policy about career advising, faculty advising, etc. lays out each responsibilities and how each academic success units work.
 - UMAC is authorizing all contact with media outlets, Nikki will bring up questions about Melissa from CEC Channel and whether she falls under UMAC umbrella.

Information Items

- University Council Minutes (Sylvia)
 - Will send an email about minutes from University Council
- Director’s Trainings (Ali, Sylvia, Jonathan, Corey, Cameron)
 - 36 people signed the role – We set up for 60 and it was really full. I am guessing not everyone signed in
 - Voted on training topics:
 - Director Best Practices (leading and making good decisions)
 - How to motivate employees to have an innovative mindset

- People management, signs of under and/or over achievers and how to deal with them
 - Staff evaluations best practices
- Pictures
- State of the University Address
- Meeting w/President
 - What do we want to highlight?
- UHESA Meetings - Sylvia

Next board meeting: October 17 2018 - HCC 550