



Staff Association Board Agenda August 21, 2019

In attendance: Tiffany Draper, Ali Threet, Allen Fox, Chewi Lockhart, Sheila Cannon, Jon Gibb, Cameron Draper, Candi Pierce, Chris Gifford, Spencer Chatland, Deb Millet, Tyson Pulsipher, and Anilee Bundy.

Welcome and Good News Minute – Tiffany Draper

Communications Officer Update/report – Candi Pierce

The university canceled their projected date to update our web site. It will happen on Monday, August 26. She cannot update anything until then.

Treasurer/Budget Report – Roberta Cole

Roberta was unable to attend this meeting; however, she sent an email with the following information. She has not received anyone's anticipated committee budgets for 2019-2020. Please get those sent as soon as possible.

The cash fundraiser was unfortunately a flop. She raised \$46 in comparison to \$200 last year and \$146 in previous years. She succeeded in signing six more employees up for payroll deduction and a couple of staff members took the cards home to their spouses, who are employees, to have them filled out.

Committee Report/Assignment Updates

Welcome and Staff Mentoring – Chris Gifford

- Chris reported that welcoming is going well. They reached out to eight new employees. It has been a lot of fun. Katie Armstrong will take care of September. Ali Threet mentioned that her department is willing to help too.

Events – Chewi Lockhart

- Chewi thanked everyone for sending him the baby pictures for the Staff Opening Social on Thursday, September 26 from 1:00 to 2:30 pm. It has been a lot of fun comparing them to the staff member. These pictures will be rotating on an ongoing slide show. We will have a chocolate fountain of youth and hand out custom DSU Hershey Chocolate Bars with three golden tickets. Those with golden tickets will have the chance to play match the baby pictures. If they win, they will get free parking for a year at DSU.

Awards and Recognition - Deb Millet and Candi Pierce

- Deb mentioned that they passed out 32 Trailblazer Awards in June and the same amount in July.

Legislative – Cameron Draper

- Henry Walton has returned to DSU, taking Frank Lojko's place. Pizza and Politics will return on Thursdays at noon.

Health and Wellness - Anilee Bundy

- Our step challenge will return this fall and will follow the same rules as last spring. We will have one this year.

Professional Development - Jon Gibb and Deb Millet

- Jon and Deb plan to meet soon. They might piggyback with some of the breakouts from Dixie Development Day in May.

We addressed some staff concerns from Professional Development Day.

- A few individuals would like some sessions to be more student centered, such as addressing the difference in cultures and making enrollment less about numbers and lists. It seems that all we hear about is retention and recruitment. Jon felt that this was more of a discussion for supervisors/directors.
- Provide more discussions on customer service to our students and/or understanding our customers.
- Teach each other about resources that can help students with part-time scholarships, basic information, registration, etc.
- Candi mentioned that they have Banner trainings monthly. This might be a subject for a session. She will give this information to Jon and Deb.

Service - Tyson Pulsipher

- Tyson stated that the food drive went well at the President's barbeque. They had three big bins full of canned good.

Dixie Development Day – Ali Threet

- Ali stated that she has reached out to people to get more help from across campus for Dixie Development Day.

Compensation – Allen Fox

- Allen has reached out to people to see who wants to be involved with compensation. He hopes to meet with his committee in September. He will stay in touch with Travis Rosenberg for updates.

Policy Steering (Tiffany Draper)

- Tiffany mentioned that the university is looking at policy #346, which affects staff leave and absences for individuals moving from part-time to full-time and using their hours to accrue time off. This policy needs approval.
- A new regional policy was approved regarding the use of personal emails for business related activity and vice versa. We cannot do it for security reasons.

Information/Action Items

- University Council updates – Tiffany
 - Sarah Vandermark was welcomed as the new Associate Provost.
 - The Provost provided information about emerging technologies in the nation.
 - Roger Watson was welcomed as the new Marketing and Building Operations Manager.
 - The updated web site will launch on Monday, August 26.
 - Enrollment is increasing daily, especially with concurrent enrollment students.
 - International student enrollment is low.
 - Freshmen Friday went well.
 - Freshmen Orientations are finished for fall with an increase in attendance.
 - Sheri Ruesch provided an update on the Health and Performance Center and the new Science Building.
- President meeting updates – Tiffany
 - President Williams wants the staff to do their job and take care of business. Please do not email him about every little thing that happens.
 - The President will let us know which staff groups he wants to meet with during his luncheons.

- Increase current staff involvement on SA committees for a diverse representation of department involvement in the SA across campus
 - Invite staff to monthly SA board meetings

Our next board meeting is on Wednesday, September 18 at 9:00 am in the Holland Building.

Upcoming Events for 2019 – 2020

- Opening Staff Social: Thursday, September 26, 2019 (1:00 – 2:30pm)
- Breakfast with the President: Thursday, January 23, 2020 (8:30 – 10:00am)
- Faculty/Staff Appreciation Luncheon: Thursday, April 23, 2020 (11:00am – 1:00pm)
- Dixie Development Day: Wednesday, May 6, 2020 (8:00am – 3:00pm)
- Closing Staff Social: Wednesday, May 14, 2020 (Noon – 1:30pm)
- Professional Development Tuesdays (Monthly on a Tuesday)
- Health & Wellness Activities (TBD)
- Director Trainings (TBD)

Important Calendar Events (Not required of all board members)

- State of the University Address – Wednesday, September 18th, 11:00 – 1:00 (includes lunch)
- Board of Trustees Meeting – Friday, September 27, 9:00-1:00 pm, Zion Room
- Board of Trustees Meeting – Friday, November 1, 9:00-1:00 pm, Zion Room
- Board of Trustees Meeting – Friday, January 31, 9:00-1:00 pm, Zion Room
- Board of Trustees Meeting – Friday, March 13, 9:00-1:00 pm, Zion Room
- Board of Trustees Meeting – Friday, April 24, 9:00-1:00 pm, Zion Room