



## **Staff Association Board Meeting Minutes October 16, 2019**

In attendance: Tiffany Draper, Candi Pierce, Sheila Cannon, Roberta Cole, Ali Threet, Tyson Pulsipher, Chris Gifford, Anilee Bundy, Deb Millet, and Chewi Lockhart.

### **Welcome**

Tiffany welcomed the board members as well as Dr. Jordan Sharp, who provided the following information regarding a Perception Study completed for DSU.

- DSU commissioned a study to provide data regarding what people think about DSU. They focused on people in Washington County and the Wasatch front. The study details focus groups and telephone surveys from different types of respondents. They targeted prospective students, families of prospective students, and DSU students and alumni. The two most important reasons for coming to DSU were cost/affordability and location.
- This study was very informative, and Jordan is willing to share the results with departments. Please contact him if you wish to do so.
- He thanked us for our efforts at DSU, and he knows that we are doing great things here.

Tiffany and a few board members plan to continue their visits to various departments on campus to thank them for their service to DSU. We suggested visits to parking, human resources, and the Hurricane Education Center.

Ali and Chris approved the minutes from our board meeting in September, with all other board members in favor. Candi will post them on our website.

### **Communications Officer update/report—website**

Candi continues to stay on top of updates to the website.

### **Treasurer/Budget & Scholarship report**

Roberta mentioned Amazon's Smile account. When we purchase items through smile.amazon.com for personal or DSU business, they give cash back to various organizations. DSU divides any money received to organizations across campus and our portion has been \$40 per month. Roberta encouraged all of us to use this website.

She provided an updated budget report. She also mentioned that our 'Bison' thank you gift for the President should be ready to present to him at the President's Breakfast in January.

We discussed Staff Association scholarship requirements. We currently require a recipient to be part-time staff, working at least 20 hours per week. Some work study students are asking for a leeway for them. After some discussion, we decided that they could not receive our scholarship because they are not staff. We want

to keep the HR classification that there is definitely a difference between students and staff, even if they are going to school. This scholarship is not for students who are not in a staff position.

Tiffany reported on her last conference call with UHESA representatives. No other institutions provide scholarships for staff, only for students. Many have asked questions about our scholarship and requested information about us. They do not even think about staff scholarships and could not believe that our staff gives payroll deductions for it. She stated that DSU leads in so many areas in UHESA.

### **Committee Reports / Assignment Updates**

#### Welcome & Staff Mentoring

Chris mentioned that his league of mentors is strong and willing to help. He stated that we have some great new employees.

#### Events

Chewi reported that he plans to reach out to Faculty Senate to plan the next event. Our last event was a lot of fun and everyone loved the baby pictures.

#### Awards & Recognition

Deb reported that the Mini Trailblazer Awards are ready to go out for September.

#### Legislative

Tiffany reported for Cameron that there is not much happening right now with the legislature.

#### Health & Wellness

Anilee reported that we had a fun event on Friday, October 11 with food tasting; however, they discovered that attendance was down because of Friday. They might look at another day of the week to hold this event.

She mentioned that she is involved with the Human Performance Center Ribbon Cutting Ceremony and Open House on November 13 and 14 respectively.

The Step Challenge for September is finished. She is working on new trophies.

#### Professional Development

Deb reported that fifteen staff members attended our last event. Our next event will be November 6 at 2 pm in HCC 325, "Thinking Creatively to enhance your Workplace".

This fall, the university allocated \$15,660 in funds for professional development. We should receive about the same amount for spring.

#### Service

Tyson reported that on Monday, October 28 from 12-4 pm, faculty, staff and students would lay sod at the Human Performance Center. Facilities will provide pizza and water at noon. He plans to send a save the date notice before Homecoming.

He mentioned that they received a large amount of clothing from their clothing drive.

His committee is looking at a combined service/wellness activity in December.

## Dixie Development Day

Ali reported that her committee chose a keynote speaker for Dixie Development Day. They are using suggestion from our last DDD surveys to choose breakout sessions. She reiterated that the date for DDD is Wednesday, May 6.

## Policy Steering

Tiffany reported that all recent policies received approval. No major policies affected staff. There are quite a few coming up for the Board of Trustees meeting in January; please look at anything that might affect staff and comment accordingly.

## Information/Action Items

Tiffany presented the following information for discussion.

- Regarding the Great Colleges to Work survey, Andrea Brown needs two or three staff representatives to serve on her committee. Ali is willing to help; she has helped before. Chris and Roberta also agreed to help.
- Faculty Senate declined to participate in the Rock the Mall competition for this year during Homecoming week. We can ask again for next year.
- A committee has formed to re-address a daycare facility on campus. Dr. Sam Tobler is leading the group and needs some staff representatives too. Tiffany and Diana are willing to help.
- Amy Comeford and Katie Armstrong, representing Ombudsmen, plan to attend our next board meeting.
- We scheduled our next Director Training for November 15 from 9-10:30 am in the Zion Room.
- Tiffany mentioned that when they meet with the President this month, they plan to discuss our parking issue and their discussion at the UHESA Conference. Apparently, there are some differences between what she heard about DSU and some of the other institutions. The information needs to be more transparent. Some schools give free parking or at a low rate for faculty and staff and two others are quite pricey. We do need to charge something but we need some options. Students say that they cannot afford the suggested increase. Sun Tran wants to accommodate DSU; however, they have limited routes. We discussed possible bus routes in the Hurricane area. We also thought about park and ride lots within the city.

## University Council Updates

Tiffany reported on the following updates from University Council.

- Ideas for fall 2020 enrollment and recruitment.
- Retention numbers for fall 2019.
- Expanding the Health and Counseling Center.
- We have a new Department of Engineering within the College of Science, Engineering and Technology.
- We are selecting a contractor for the new SET building.
- Remodeling at the Graf Building is just about complete.
- Construction plans are underway for Campus View Suites phase II.
- Plans are ready to begin remodeling the Fitness Center to make it a state of the art Athletic Training Building. They will remove the swimming pool next summer.

The following are upcoming events on campus.

- October 21-26 – Homecoming Week

- October 23 at 11 am – SET Building Groundbreaking
- October 30 – Halloween event
- November 8 at 2 pm – Innovation Plaza Groundbreaking
- November 13 and 14 – Human Performance Center Groundbreaking and Dedication

**Next board meeting Wednesday, November 20 at 9 am in HCC 570.**

**Upcoming Events for 2019 – 2020**

- Breakfast with the President: Thursday, January 23, 2020 (8:30 – 10:00am)
- Faculty/Staff Appreciation Luncheon: Thursday, April 23, 2020 (11:00am – 1:00pm)
- Dixie Development Day: Wednesday, May 6, 2020 (8:00am – 3:00pm)
- Closing Staff Social: Thursday, May 14, 2020 (Noon – 1:30pm)
- Professional Development Days (TBD)
- Health & Wellness Activities (TBD)
- Director Trainings (TBD)

**Important Calendar Events (Not required of all board members)**

- Board of Trustees Meeting – Friday, November 1, 9:00-1:00 pm, Zion Room
- Board of Trustees Meeting – Friday, January 31, 9:00-1:00 pm, Zion Room
- Board of Trustees Meeting – Friday, March 13, 9:00-1:00 pm, Zion Room
- Board of Trustees Meeting – Friday, April 24, 9:00-1:00 pm, Zion Room