

At



**Staff Association Board Minutes  
March 11, 2020**

In attendance: Sheila Cannon, Ali Threet, Jon Gibb, Tiffany Draper, Chewi Lockhart, Roberta Cole, Allen Fox, Cameron Draper, Chris Gifford, Spencer Chatland, Anilee Bundy, Candi Pierce, Tyson Pulsipher, Diane Maughan, and Deb Millet.

Welcome: Tiffany Draper

Communications Officer update / report—website: Candi Pierce  
Candi stated that there was nothing new to report.

Treasurer/budget report: Roberta Cole  
Roberta mentioned that our budget is looking good.

**Committee Reports / Assignment Updates**

Scholarship: Treasurer, Roberta Cole  
Roberta reported that our scholarship balance is currently at \$8000.23. Staff donations have been averaging around \$280 every month and keep increasing each year.

Candi mentioned that DSU receives points for scholarships; therefore, the more that we have is best for accreditation. Our scholarship application will remain at its present location; however, applications are sent to the Staff Association instead of going to scholarships. The application form must be updated to specify that this is not for students.

Welcome & Staff Mentoring: Chris Gifford  
Chris stated that he and Deb met with one new employee this week and made an appointment with one more. We had five new employees in March.

Events: Chewi Lockhart  
Chewi mentioned that he needs to reach out to faculty senate to discuss our Appreciation Luncheon in April. He had thoughts about asking a Steel Drum Band to perform. He also thought about having shaved ice and food trucks. They could be housed in the Cox/Burns area.

Awards & Recognition: Deb Millet & Candi Pierce  
Deb reported that they handed out twenty-four Mini-Blazer Awards in February.

Regarding our Department of the Year Award, staff should submit departments to be voted on. Ali will work with Deb on this and announce the winner at Dixie Development Day.

Legislative: Cameron Draper

Cameron reported that the legislative session ends tomorrow. DSU is doing really well in many areas. We will receive funds for additional property to add to the campus footprint. Employees will receive a 2% cost of living increase plus our health insurance premiums are covered.

Health & Wellness: Anilee Bundy

Anilee thanked her committee for taking care of everything for her in February and March. She reported that the HPC Challenge is doing well. Hannah Hamilton will send out weekly updates.

Professional Development: Jon Gibb & Deb Millet

Jon reported that all Professional Development events are complete for the year. It was suggested that we have a get-together to thank all committee members at our May Staff Association Board Meeting. Tiffany asked each committee chair to invite their members.

Applications for Professional Development Funds are due April 1.

Jon mentioned elections for the Staff Association Board. Nominations will open now and be chosen in April. New board members will attend our Staff Association Board Meeting in June. We will hand-off our responsibilities then; therefore, if you are leaving the board, please review and update your role in the Staff Association.

Service: Tyson Pulsipher

Tyson mentioned that staff will help Anilee unload the food donations that she collected for the Washington County School District. He will meet with her to decide on a day and time.

Dixie Development Day: Ali Threet

Ali reported that she received several proposals for breakout sessions and will reach out to those who were accepted. Diana Maughan is a coach for Strengths Finder and will do a session for us. Registration begins on March 30 through April 10.

Compensation: Allen Fox

Allen stated that he met with his committee and they are trying to receive more transparency regarding compensation through the strategic plan. Other institutions have more transparency than we do.

Policy Steering: Tiffany Draper

Tiffany reported that we still have some policies to go through the Board of Trustees for approval. We asked for a summer meeting and they said no. Some policies will go through this Friday and then the most important ones will be ready for the final meeting in April. The rest will be presented for approval in September. She stated that many people have worked hard to

get these done and they did an amazing job. Tiffany will let us know which policies affect staff in April.

### ***Information/Action Items***

- The Staff Association Board Meeting minutes from February were approved and will be posted.
- We reviewed the nominations for the Dixie Awards Staff of the Year and Deb will move forward with them.
- Nominations for the Staff Employee of the Year Award will open around April 10. The awardee will be announced at our closing social on May 10. Candi felt that we should clarify the difference between the two awards.
- During the summer, we will recognize some departments on campus who never get recognized. Custodial, ETS, Upward Bound, DRC, and Housing were suggested.
- Tiffany mentioned the Coronavirus scare and that people are worried about the university shutting down. The university has a crisis team meeting regularly to discuss contingency plans in the event that this happens. We will not be closing yet; please help staff to stay calm.

**Next board meeting Wednesday, April 15 at 9:00 am.**

### **Upcoming Events for 2019 – 2020**

- Next Director's Training: Friday, April 10 - topic to be determined
- Faculty/Staff Appreciation Luncheon: Thursday, April 23, 2020 (11:00am – 1:00pm)
- Dixie Development Day: Wednesday, May 6, 2020 (8:00am – 3:00pm)
- Closing Staff Social: Wednesday, May 14, 2020 (Noon – 1:30pm)
- Health & Wellness Activities (TBD)

### **Important Calendar Events (Not required of all board members)**

- Board of Trustees Meeting – Friday, March 13, 9:00-1:00 pm, Zion Room
- University Council Meeting – Tuesday, April 7, 9:00 – 11:00 am, Zion Room
- Board of Trustees Meeting – Friday, April 24, 9:00-1:00 pm, Zion Room
- University Council Meeting – Tuesday, May 12, 9:00 – 11:00 am, Zion Room
- University Council Meeting – Tuesday, June 9, 9:00 – 11:00 am, Zion Room
- University Council Meeting – Tuesday, July 14, 9:00 – 11:00 am, Zion Room
- University Council Meeting – Tuesday, August 4, 9:00 – 11:00 am, Zion Room